

Contract Bond
Underwriting
Memorandum

Westfield Insurance Company
Westfield National Insurance Company
Ohio Farmers Insurance Company

Agency _____ Date _____

Contractor _____

Job Information

Obligee _____

Address _____

Architect or Engineer _____

Location & description of Project _____

Bid Date _____ Contract Amount \$ _____

Est. Start Date _____ Bid Bond _____

Completion Date _____ Performance Bond _____

Liquidated Damages _____ Payment Bond _____

Maintenance Period _____ Payment Schedule _____

Unusual Efficiency Guarantees _____ Retainage _____

Total Sublet \$ _____ / _____ %

Portion Completed by Contractor

Major Subs

Bond

Trade	Amount	Trade	Amount	Yes	No
None Selected		None Selected		<input type="checkbox"/>	<input type="checkbox"/>
None Selected		None Selected		<input type="checkbox"/>	<input type="checkbox"/>
None Selected		None Selected		<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

Underwriting Information

(1) Unfinished Contracts in Process \$ _____ Date _____

(2) Outstanding Low Bids \$ _____

(3) Outstanding Bids \$ _____

(4) Less: Run-of (key as negative value) \$ _____

(5) This Project \$ _____

(6) Total \$ _____ 0.00

Additional Equip. Yes No If Yes, Cost \$ _____ How Financed (Explain on back Page)

Current Operating Results \$ _____ Projected Year End Results \$ _____

Bank Line \$ _____ Current Bank Debt \$ _____

List Conditions of Approval or Disapproval: _____

Approved By: _____